

LLB Meeting Minutes: August 25, 2025 (Approved)

Subject/Purpose: Regular monthly meeting

Date: Monday, August 25, 2025

Time: 5:30 PM

Location: Sumner Campus MS 3

Online: AI recording

Participants:

LLB Members: ☒ indicates in attendance ☐ absent Name (LLB term) Office held if any

x Todd Loeske (1st 2026) Chair

x Kristy Plander (2nd 2026) Personnel Committee Chair

x David Mueller (1st 2026) Vice-Chair

x Shayla Reed (2nd 2025) Policy Committee Chair

x Tony Saeger (1st 2027) Secretary

x Ron Bender (2nd 2026)

X Kyle Kaldahl (1st 2027) Treasurer

Lori Johnson (1st 2025) X Rick Stowell (2nd 2025)

X Mike Nichols (Appt., 2025)

CL staff: Michael Eckelkamp (Senior Executive Director of Ministry)

James Moseman (Executive Director of Finance and Generosity

Mark L'Heureux Executive Director Schools and Facilities

Guest: NA

Desired Outcomes of the meeting:

- Leaders have feedback and direction desired to advance highlighted ministry items.

Agenda items

Call to order: Todd opened the meeting at 5:30 p.m.

Pastor Michael opened the devotion time with round table discussion on who is in front of us with whom we can develop a relationship.

Minutes: Shayla moved (Mike2nd) to approve the minutes for the July 28 meeting. Motion approved without dissent.

Business Item:	Purpose: Inform/Discuss/Decide	Material provided prior to or at the meeting	Duration
Ministry report	Provide update		15 min

Pastor Michael included the following in his SEDoM report:

- 1) A Small group of individuals teamed with AARP to conduct a shred a thon. Attendance included 180 cars. The benefit of this event was the development of a connection with the director of AARP. The group also helped a neighbor move into their house.
- 2) Pastor introduced a small catechism designed by Joel Marquardt and Sarah Alishouse. Designed for ease of reference for middle school students.

Essential outcomes reporting data (see attachment prepared by Josiah). Every quarter staff

produces a report that can be compiled at year end for yearly report. Highlights include:

First time guests to sanctuary 231. Sumner 211 -269, YH 258.

Elementary enrollment 180. Full time Childcare at 165

YH on Sunday had over 700 participants

Live stream total views for sanctuary at 3,740, 5,072 for 211 Sumner, and 2,861 for YH

- 3) Desired outcomes. Pastor Michael will work with Pastoral and Executive teams to propose desired outcomes that they believe will be helpful going forward.
- 4) Monthly meetings with direct reports. As part of the discussion Pastor Michael asked if there was anything they are aware of that Pastor Michael should know about. Also, do you feel like you are getting everything you need from me?

Recommendation: Continue efforts.

Old Business			30 min
Policy review – see attachment for detailed description of resolutions: 1) Shayla moved to change “Chairman” to “Chair” throughout the Bylaws to be consistent with the Constitution to present to the congregation for approval. Kristy second. Moved without dissent. 2) Shalya move to change “Director of Ministries” to “Senior Executive Director of Ministries” consistent with Church Policy Manual. Kristy 2nd. Approved without dissent 3) Shayla moved to amend Bylaws to change restoration of membership. Kristy 2nd. Clarify E and F titles. Motion to clarify E and F, Rick 2nd. Motion passed without dissent. With that change motion to accept Shayla moved, Ron 2nd correcting deem to deems. Motion approved without dissent 4) Proposed Resolution No. 4 tabled to September meeting 5) Motion for Proposed Resolution No. 5 withdrawn pending updated desired outcomes. 6) Shayla moved to adopt proposed changes set forth in appendix B. Kristy 2nd. Motion approved without dissent 7) Shayla moved to adopt proposed changes set forth in appendix C of Church Policy Manual, Kristy 2nd. Motion approved without dissent 8) Shayla moved to strike Appendix D from policy manual. Kristy 2nd. Motion approved without dissent.			
Decision:			
New Business			75 min

- 1) Sumner campus 3rd party structure evaluation – Mark L’Heureux submitted a request for unplanned expense \$8.3K to have 3rd party evaluation of Sumner campus for condition report for capex planning purposes. Mark explained from Best Practices seminar and experience that a plan is needed to address facility needs so that these items can be budgeted. Partner is name of the group to be contracted who is associated with LCEF. Mark did reach out to an additional party with more industrial experience, but decision was made to go with Partner. Ron moved Mike Second to authorize funds for the project. Motion approved without dissent.
- 2) Desired Outcomes – LLB needs to be key part in addition to Pastors staff recommendations. Staff will submit a recommendations schematic in September, with final wording in October so that final outcomes will be ready for November congregational meeting.
- 3) Making Room Campaign – James provided additional thank you notes for LLB to send to donors. Congregational meeting preparation in good shape for September meeting on 21 Sep
- 4) Fire panel – the fire panel is operational with one inspection remaining to be completed the first part of September after an HVAC mechanical adjustment. Final cost approx. \$30K higher than anticipated, consisting of three elevators that needed additional service and change orders that were needed so that the system will meet code. \$550K in final project cost. To pay for the system, \$160K can be used from contingency funds. Kyle indicated there is \$114,682K surplus as of June that can be used. Ron moved to use these funds (Kyle 2nd). Motion approved without dissent. Additionally, Kyle moved to use up to the \$160K in contingency fund be approved for payment of the balance of the fire panel (Shayla 2nd). Motion approved without dissent.
- 5) Congregational meeting – Motion wording needed for the ballot will be prepared. Mark Fahlsom has been asked to be Parliamentarian. Other choices may be Jud Jeske or Paul Peter.

Pastor Potts is working on letter explaining meeting and go forward. Kyle to work with Pinnacle bank on loan details. It was also noted another campaign will be needed to pay balance of the loan after Making room funds are depleted. Kristy requested that we ensure all communications are consistent.

- 6) LLB self-evaluation – David compiling results of survey. One more survey will be released.
- 7) Nominating representative for Synodical Convention – Pastor Michael indicated that the Synodical convention will be in Phoenix in July of 2026. Asking for people that would have interest in attending. Names will be forwarded to circuit and voted on.
- 8) SeDOM annual review - LLB conducted internal discussion.

Reports	Update		15 min
<u>Financial:</u> Year-end report - July financials waiting for year-end results to be completed. July 17% greater than budget \$38K better than budget. FOC meeting Wednesday, 27 August. <u>Personnel:</u> No report <u>Policy:</u> ____ See policy discussion above. <u>Nominating:</u> David to discuss process including reaching out to Campus Pastors for recommendations to Nominating Committee <u>David provided handout of individual LLB members</u>			

term status. Nominating committee is in process. Committee will be comprised of Todd, David, Pastor Michael one member of LLB and one at large member. An email was sent to Campus Pastors to suggest a person for the at large position.

Recommendation: NA

Meeting adjourned at 7:51 p.m.

LLB Meeting Agreements and Assignments: July 2025

Who: Lead role	What: Assignment	When: By