



Christ Lincoln is a family working together to grow the kingdom of God. Our mission is connecting people to Christ, together growing in His Word. Each day we strive to join Jesus on His mission so that all may know Jesus!

<b>Job Title</b>	Videographer
<b>Department</b>	Engagement
<b>Reports To</b>	Director of Communication
<b>Position Level</b>	4
<b>Position Status</b>	Part Time; non exempt (15 hours per week)

### Job Purpose

The Videographer is responsible for creating video content that supports and enhances ministry initiatives. The Videographer collaborates across ministries to capture their vision and ensure alignment with overall ministry goals. Additionally, the Videographer manages all video equipment to ensure it is maintained and ready for use.

### Duties and Responsibilities

- I. Video Content Creation
  - A. Plan, shoot, and edit high-quality video content that reflects Christ Lincoln's Brand Standards.
  - B. Support digital engagement by designing video assets for the website, worship services and social media platforms.
  - C. Develop innovative and engaging video content that enhances communication and inspires the congregation, families and the community.
  - D. Stay up-to-date with video production trends and implement modern techniques to elevate the ministry's visual storytelling.
- II. Collaboration & Project Execution
  - A. Partner with Ministry Leaders to capture their vision and ensure alignment with ministry goals.
  - B. Manage multiple projects simultaneously, balancing ministry priorities and timelines effectively.
  - C. Take direction while contributing original ideas to support Christ Lincoln communication.
  - D. Maintain organized files and media libraries for ongoing and future use.
- III. Equipment Management
  - A. Maintain and organize production equipment, ensuring all gear is functional, up-to-date, and ready for use.
  - B. Recommend new equipment purchases as needed to support quality and efficiency in production.

### Qualifications

- I. Knowledge
  - A. Microsoft Office programs, Google Suite, Adobe Premiere Pro, Final Cut Pro, DaVinci Resolve, or similar video editing software
  - B. Customer service principles to handle inquiries and provide assistance to others.
  - C. Expertise in video production, including filming, editing and post-production

- D. Lighting, sound design, and live-streaming technologies
- II. Essential Traits
  - A. Strong desire to consistently speak well of one another, defend one another and explain things in the kindest way
  - B. Reliable and consistent attendance
  - C. Positive attitude
  - D. Action oriented
  - E. Initiative to build relationships and rapport with others
  - F. Commitment to excellence and upholding ethical standards
  - G. Ability to work independently or as a team
  - H. Spirit of collaboration
  - I. Commitment to continuous improvement
- III. Skills
  - A. Effective time management and multitasking skills
  - B. Exceptional proficiency in finding solutions to challenges
  - C. Proficiency in prioritizing and organizing tasks
  - D. Strong analytical abilities to evaluate and improve processes
- IV. Education
  - A. Bachelor's Degree in Film, Broadcasting, Communication, or similar field or a minimum of 3 years experience in video production required.

## Physical Requirements

Comfortable standing, sitting, and moving around for extended periods while operating video equipment. Manual dexterity is necessary for handling cameras, tripods, lighting, and other production gear. Occasional lifting and carrying of equipment and supplies up to 50 lbs may be required. Ability to adjust and set up equipment in a variety of indoor and outdoor settings is essential. Good eyesight is important for monitoring video and audio quality. Adequate hearing is necessary for communication with team members and ministry leaders. Clear verbal communication skills are important for collaborating effectively. Flexibility to work evenings and weekends as needed to support events and productions may be needed.

## Direct Reports

This position is not a supervisor for any staff member.

## What We Believe

The ministry of Christ Lincoln is part of the greatest work we as followers of Jesus can do: Connecting People to Christ and Together Growing in His Word. In our efforts to bring others to find a relationship with Him, we understand we have a great responsibility to those God has entrusted to us. In that, we look to the example set by Christ Jesus himself and are called to live in the world but not of the world.

Christ Lincoln's Living A Godly Life Statement expresses how we believe we are to live based on foundational truths of Scripture. As employees of Christ Lincoln, we are leaders in our community and must align ourselves with these biblical truths. Our lives are a testament to the power of repentance and grace when we fall short and are brought back to our Savior's open arms.

In partnership together, staff must evaluate their personal beliefs against the statements as they are expectations for employees regardless of job title, responsibility level or church membership. We understand all need God's grace. We also believe that God calls our faith to walk in harmony with our actions.