



Christ Lincoln is a family working together to grow the kingdom of God. Our mission is connecting people to Christ, together growing in His Word. Each day we strive to join Jesus on His mission so that all may know Jesus!

<b>Job Title</b>	Youth Ministry Coordinator - Yankee Hill Campus
<b>Department</b>	Family Ministries
<b>Reports To</b>	Executive Director of Family Ministries
<b>Position Level</b>	4
<b>Position Status</b>	Part Time; non exempt (10 hours per week)

## Job Purpose

The Youth Ministry Coordinator will lead middle and high school ministry programs and events at Christ Lincoln's Yankee Hill Campus. Additionally, the role will recruit, train, and develop volunteers to support youth ministry activities. Finally, the Youth Ministry Coordinator will advocate for youth and families within the Family Ministries Team.

## Duties and Responsibilities

- I. Lead Middle and High School Ministry Programs and Events
  - A. Lead High School Ministry large group on Wednesday nights.
  - B. Lead Middle School Bible Study on Sunday mornings.
  - C. Execute Middle and High School events in coordination with the Directors of Middle and High School Ministries.
  - D. Oversee the Yankee Hill High School Ministry Student Leadership Team.
  - E. Coordinate with the High School Ministry Band Leaders.
- II. Recruit, Train, and Develop Volunteers to Support Youth Ministry Activities
  - A. Recruit, disciple, and build up volunteers for grades 6-12.
  - B. Train volunteers to carry out Christ Lincoln's mission effectively.
  - C. Ensure volunteers have necessary resources, including tech/media, lessons, and supplies.
  - D. Manage room setup and takedown for activities and events.
  - E. Staff Sunday and Wednesday programs with qualified volunteers to ensure smooth operations.
- III. Advocate for Youth and Families within the Family Ministries Team
  - A. Represent the specific needs of middle and high school students and their families.
  - B. Collaborate with the Family Ministries Team to align youth ministry with church-wide initiatives.
  - C. Connect with and resource teens and families at Yankee Hill.

## Qualifications

- I. Knowledge
  - A. Microsoft Office programs and Google Suite.
  - B. Customer service principles to handle inquiries and provide assistance to congregants.
  - C. The importance of handling sensitive information and maintaining strict confidentiality.
  - D. Lutheran Church Missouri Synod (LCMS) theology.

- E. Best practices in Youth Ministry, including small group leadership and curriculum implementation.
- II. Essential Traits
  - A. Strong desire to consistently speak well of one another, defend one another and explain things in the kindest way
  - B. Reliable and consistent attendance
  - C. Positive attitude
  - D. Action oriented
  - E. Initiative to build relationships and rapport with current and potential volunteers
  - F. Commitment to excellence and upholding ethical standards
- III. Skills
  - A. Effective time management and multitasking skills
  - B. Exceptional proficiency in finding solutions to challenges
  - C. Proficiency in prioritizing and organizing tasks
  - D. Strong analytical abilities
  - E. Ability to apply LCMS theology effectively to youth ministry programs
  - F. Demonstrated ability to organize, adapt, and execute youth ministry curriculum and programs
- IV. Education
  - A. Bachelor's Degree in Director of Christian Education, Education, or similar field or a minimum of 3 years experience in youth ministry or education experience required.

## Physical Requirements

The mobility and stamina to move around and participate in energetic activities, as well as the ability to lift and carry materials and supplies weighing up to 40lbs. Flexible, with the capacity to bend, stoop, and kneel to interact with students. Physical endurance is essential to withstand the demands of the job, which may involve prolonged periods of standing, walking and playing. Good eyesight is essential for reading documents, viewing computer screens and monitoring the safety of students. Adequate hearing is necessary for communication with colleagues, attending meetings, and answering phone calls. Clear verbal communication skills are important for interacting with coworkers, students and families. Comfortable working in hot, cold, or humid environments typically found indoors or outdoors.

## Direct Reports

This position is not a supervisor for any staff member; however will work with some volunteer leaders in a supervisory capacity.

## What We Believe

The ministry of Christ Lincoln is part of the greatest work we as followers of Jesus can do: Connecting People to Christ and Together Growing in His Word. In our efforts to bring others to find a relationship with Him, we understand we have a great responsibility to those God has entrusted to us. In that, we look to the example set by Christ Jesus himself and are called to live in the world but not of the world.

Christ Lincoln's Living A Godly Life Statement expresses how we believe we are to live based on foundational truths of Scripture. As employees of Christ Lincoln, we are leaders in our community and must align ourselves with these biblical truths. Our lives are a testament to the power of repentance and grace when we fall short and are brought back to our Savior's open arms.

In partnership together, staff must evaluate their personal beliefs against the statements as they are expectations for employees regardless of job title, responsibility level or church membership. We understand all need God's grace. We also believe that God calls our faith to walk in harmony with our actions.