

LLB Meeting Minutes: June 2024 (As approved 7-29-2024)

Subject/Purpose: Regular monthly meeting

Date: Monday, June 24, 2024
Time: 5:30 PM

Location: Meeting Space 3, Christ Lincoln Sumner
Online: NA

Participants:

LLB Members: indicates in attendance absent Name (LLB term) Office held if any

<input checked="" type="checkbox"/> Jud Jesske (1 st 2024) Chair	<input checked="" type="checkbox"/> Kristy Plander (2 nd 2026) Personnel Committee Chair
<input checked="" type="checkbox"/> David Mueller (1 st 2026) Vice-Chair	<input checked="" type="checkbox"/> Shayla Reed (1 st 2024) Policy Committee Chair
<input checked="" type="checkbox"/> Rick Stowell (2 nd 2025) Secretary	<input checked="" type="checkbox"/> Ron Bender (1 st 2026) <input checked="" type="checkbox"/> Todd Loseke (1 st 2026)
<input type="checkbox"/> Kyle Kaldahl (1 st TBD) Treasurer	<input checked="" type="checkbox"/> Lori Johnson (1 st 2025) <input type="checkbox"/> Cole Weihe (1 st 2025)

CL staff: Michael Eckelkamp (Senior Executive Director of Ministry)
 Autumn Crable (Executive Director of Engagement)
 James Moseman (Executive Director of Finance and Generosity)

Desired Outcomes of the meeting:

- Approve budget for fiscal year 2024-25
- Leaders have feedback and direction desired to advance highlighted ministry items.

Agenda items

Call to order / Opening prayer: Jud opened the meeting at 5:30 p.m. Pastor Eckelkamp gave opening prayer.
Minutes from prior meeting: *Kristy moved (Shayla 2nd) to approve the May minutes. Motion carried.*

Business Item:	Purpose: Inform/Discuss/Decide	Material provided prior to or at the meeting	Duration
Ministry report	Provide update	Video report	20 min

1. Making Room campaign

James noted that additional donors have stepped forward since his last report. Staff are restructuring tasks to allow James additional time to follow-up with interested donors. Eight more home gatherings are scheduled. Home gatherings will continue through September/October.

2. YH pastor search

Pastor has communicated with District President Snow to assess the current candidate pool. Listening sessions with the YH community and other groups have been held. Plans for vetting and interacting with candidates are being implemented.

3. Listening sessions

Pastor noted that planned listening sessions on men & women in service have begun.

Recommendations: Continue efforts.

Old Business	Update and inform	Proposed budget (appended to minutes)	30 min
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1. 2024-25 Budget

The budget, which FOC reviewed and is recommending for our approval, was presented. The following were incorporated into the proposed budget as part of the revision:

- Added in funding for staff appreciation
- Provided some flexibility for Christ Schools’ budget using funds that otherwise would go into the contingency fund.
- Adjusted the increase in giving down to +9% from 10%.

Discussion:

- *What changes were made that resulted in less funds going toward wages, salary & benefits?* Autumn responded that a number of contributing factors went into this, including restructuring of positions to combine roles and delaying filling of non-critical positions. Sustaining our workforce needs continued monitoring and regular evaluation.
- *What contingency funds exist?* The contingency fund has ~\$700k in it.
- *What capability is there to include support for LL parents while the ‘clock is running’?* Such support could be provided in future budgets, but was not included in the proposed budget. Other options for providing some support of LL families should be explored.

Ron moved (Shayla 2nd) to approve the budget as presented. Approved wo/dissent. Appreciation was extended to all who were engaged in the budget development process for the excellent work this year.

2. Congregational meeting

Jud requested that we set a date and discuss the timeline for a voters meeting to: i) ratify the amended Constitution and ii) approve extending calls to two new teachers at Christ Schools. It was noted that since our new bylaws are now fully approved, LLB could approve extending the calls and the ratification of our amended constitution could occur at the annual congregational meeting in November.

A phone connection was established with Mark L’Heureux so he could introduce the teacher candidates. Mark presented background information on Lexie Kreizel and Linda Ahrens, both of whom have been interviewed and extended offers to teach third grade. He was asked whether there will be just one 2nd grade teacher and he replied ‘yes, that is the case’. **Kristy moved (David 2nd) to approve extending calls to Ms. Kreizel and Ms. Ahrens as teachers at Christ Schools. Motion was approved wo/dissent.**

3. Congregational survey

Autumn noted that the subcommittee formed to work on the survey will meet on July 8th.

Decisions:

- Approved 2024-25 budget.
- Approved extending calls to two teachers, Lexie Kreizel and Linda Ahrens.

{Note: Subsequent to the meeting, additional clarity was sought as to whether LLB has full approval to extend non-pastoral calls and it was determined that amended wording to this effect is also in the amended Constitution, which has not yet been ratified. Upon further review of our policies, Shayla advised that Congregational approval be sought to comply with the wording of the Constitution that is currently in effect.}

New Business			5 min
<p>1. Mileage reimbursement FOC has recommended that the annual mileage reimbursement for staff be limited to \$3,600. LLB supported updating the Employee Manual accordingly.</p>			
<p>Recommendation: Follow-up on implementing limit on staff mileage reimbursement.</p>			
Reports	Update		5 min
<p><u>Financial:</u> No additional updates.</p> <p><u>Nominating:</u> Pastor & Dave are meeting this Wednesday to initiate process of convening the nominating committee. Pastor is working with the pastoral staff to help get names of strong nominees.</p> <p><u>Personnel:</u> No report</p> <p><u>Policy:</u> LLB discussed the benefits of keeping a rotation of members with staggered terms and examined requirements in current policy. Will address this in review of Policy Manual.</p>			
<p>Recommendation: NA</p>			
<p>Meeting adjourned at 6:40 p.m.</p>			

Christ Lincoln Church and Schools
Income Statement
2024-2025 Budget Comparison

Church					
		2023-2024	2024-2025		
Line	Giving	Budget	Budget	+/-	% +/-
1	Envelope & Loose Offerings	\$ 3,841,183	\$ 4,186,889	\$ 345,706	9%
2	Interest Income	145,800	140,894	(4,906)	-3%
3	Other Receipts	4,000	4,000	-	0%
4	Total Giving	\$ 3,990,983	\$ 4,331,783	\$ 340,800	9%
	Expenses				
	Worship				
5	211 Central Worship	\$ 147,085	\$ 153,370	\$ 6,285	4%
6	211 South Worship	170,587	179,783	9,196	5%
7	Sanctuary Worship	196,927	163,002	(33,925)	-17%
8	Worship Arts	460,384	486,273	25,889	6%
9	Total Worship	\$ 974,984	\$ 982,429	\$ 7,445	1%
	Ministry				
10	Missions Ministry	\$ 574,193	\$ 602,459	\$ 28,266	5%
11	Director of Ministry	212,615	224,030	11,415	5%
12	Caregiving Ministry	125,871	124,523	(1,347)	-1%
13	Connections	246,617	255,904	9,287	4%
14	Family Ministry	467,722	490,593	22,871	5%
15	Total Ministry	\$ 1,627,018	\$ 1,697,510	\$ 70,492	4%
	Other				
16	Middle School Ministry	\$ (925)	\$ 6,615	\$ 7,540	-815%
17	Children's Ministry	10,800	10,800	-	0%
18	Adult Education	10,000	9,780	(220)	-2%
19	High School Ministry	850	4,725	3,875	456%
20	Generosity	182,786	478,899	296,112	162%
21	Facilities	568,656	799,180	230,523	41%
22	Administration	361,442	-	(361,442)	-100%
23	Communications	106,402	115,930	9,527	9%
24	Staff Engagement	217,863	261,840	43,977	20%
25	Total Other	\$ 1,457,875	\$ 1,687,768	\$ 229,893	16%
26	Total Expenses	\$ 4,059,877	\$ 4,367,707	\$ 307,829	8%
27	Church Excess or (Deficit)	\$ (68,894)	\$ (35,923)	\$ 32,971	-48%

Christ Lincoln Church and Schools
Income Statement
2024-2025 Budget Comparison

School and Child Care

Receipts

28	Christ Lincoln School Support	\$ 268,883	\$ 293,082	\$ 24,199	9%
29	Day School Tuition & Registration	859,290	955,390	96,100	11%
30	Child Care Fees - Sumner	1,321,300	1,524,386	203,086	15%
31	Child Care Fees - Yankee Hill	1,171,800	1,328,289	156,489	13%
32	Food Program - Sumner	96,000	100,000	4,000	4%
33	Food Program - Yankee Hill	22,000	14,400	(7,600)	-35%
34	Third Source Funding	50,000	50,000	-	0%
35	Other Receipts	140,829	113,200	(27,629)	-20%
36	Total Receipts	\$ 3,930,102	\$ 4,378,747	\$ 448,645	11%

Expenses

37	Child Care - Sumner	\$ 1,246,550	\$ 1,383,522	\$ 136,972	11%
38	Child Care - Yankee Hill	1,058,450	1,208,216	149,766	14%
39	Elementary	1,061,400	1,162,933	101,533	10%
40	School Administration/Operating	558,819	567,468	8,649	2%
41	Total Expenses	\$ 3,925,219	\$ 4,322,139	\$ 396,920	10%
42	School and Child Care Excess or (Deficit)	\$ 4,883	\$ 56,608	\$ 51,725	1059%

Combined Church/School and Child Care

43	Total Receipts	\$ 7,921,085	\$ 8,710,531	\$ 789,446	10%
44	Total Expenses	7,985,096	8,689,846	704,750	9%
45	Combined Excess or (Deficit)	\$ (64,011)	\$ 20,685	\$ 84,696	-132%

Contingency Transfers

46	Church Transfer to/(Transfer From)	\$ -	\$ -	\$ -	-
47	School Transfer to/(Transfer From)	-	20,685	20,685	-
48	Total Transfer to/(Transfer From)	\$ -	\$ 20,685	\$ 20,685	-
49	Net Position after Contingency Transfers	\$ (64,011)	\$ -	\$ 64,011	-100%