

LLB Meeting Minutes: June 2023 (As approved 7-31-2023)

Subject/Purpose: Regular monthly meeting

Date: Monday, June 26, 2023

Time: 5:30 PM

Place: Meeting Space 3, Christ Lincoln Sumner

Zoom connection: NA

Participants: indicates in attendance absent (term, office if any) **Terms ending:**

Members: David Mueller (Appt.), Gary Pickering (1st), Kristy Plander (1st, Personnel Chair) 2023

Jud Jesske (1st, Chair), Shayla Reed (1st, Policy Chair) 2024

Lori Johnson (1st), Jeff Lake (2nd, Vice-Chair), Rick Stowell (2nd, Secretary), Cole Weihe (1st) 2025

Kyle Kaldahl (Treasurer) 202?

Executive staff: Michael Eckelkamp (Director of Ministries)

Invited staff: Mark L'Heureux (Executive Director of Schools & Facilities), Autumn Crable (Executive Director of Engagement), James Moseman (Executive Director of Finance & Generosity)

Desired Outcomes of the meeting:

- 2023-24 budget approved.
- DoM and other leaders have feedback and direction desired to advance highlighted ministry items.

Agenda items

Call to order / Opening prayer: Jud opened the meeting at 5:30 p.m. with prayer.

Minutes from prior meeting: Gary moved (Shayla 2nd) to approve the 'May' meeting minutes. Motion carried.

Business Item:	Purpose: Inform/Discuss/Decide	Material provided prior to meeting	Duration
1. DoM report	Inform; Set direction		25 min

Facilities: Mark noted that a lot of maintenance activity is occurring, including the 'work party' that was held today. He highlighted the following at Sumner campus:

- Four areas are scheduled for concrete repair.
- Improvements are scheduled for an area on the SW section in preparation for laying down sod.
- Roof repairs on NMC have been made.
- A new boiler will be installed.
- Staff are considering how NMC should be improved for optimal use.

At the Yankee Hill campus, repair of wind damaged facilities was completed.

Discussion:

- What about the classroom in NMC? Mark said that we opted to not do this at this time; will roll into the Making Room discussion.
- Are there plans to open up the window view on the east side of the NMC? Mark replied that there presently is a projection / lighting issue holding us back from doing this.
- What funds are available? Mark replied that staff are working from the previously allocated amount, and that there are funds remaining for continued work.

Lincoln Lutheran update: Mark highlighted that CL’s priorities were communicated to the LL Board, which met on June 13th, and conveyed that balance is needed in our support of educational ministries. Follow-up discussion occurred at a meeting last week, specifically on sustainable approaches. He said we requested that our notification be a silent ‘on the clock’.

The communication plan is to:

1. Keep our delegates informed.
2. Provide written communications to a) families of LL students and b) CL members.

Discussion:

- What do our delegates know? Pastor noted that we have 30 delegates, though only about half actively participate. These individuals know the content of our letter and concerns.
- Has the clock started? Mark said no, but we are planning to submit the letter soon to keep the process moving – prior to the July LL Board meeting.
- Was an alternative funding model presented or discussed? Several logistical options were considered in terms of a potential new funding model.

Next steps: ***Shayla moved (David 2nd) to approve submitting our letter for consideration at the July LL board meeting. Motion carried wo/dissent.***

Sanctuary pastor: Pastor noted that the call committee will meet with the two finalists next week. Next steps could be to invite a candidate for an in-person visit.

Plans for increased giving: Pastor reported that he and James have developed a strategy for the year. Details to be presented later.

Making Room campaign: James noted that we are in the silent phase still. Have met with almost all of the seventy lead-donor families. Should know where stand by end of the summer.

Member register: Pastor noted that the now-finalized notecard will be sent out by email and registered mail soon.

Desired outcomes: Kristy said she is working with Pastor Eckelkamp and key staff on a presentation for the July all-staff meeting. Will then refresh and bring to LLB.

Decision: Approved submitting our letter for consideration at the July LL board meeting.

2. Budget/financial	Act on 2023-24 budget	Proposed budget provided	50 min
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Budget update: Kyle highlighted progress on the budget, specifically the reductions in budget deficits that could be achieved through strategies including securing greater interest on and utilization of existing funds, and sets of cuts.

Kristy stated that the Personnel Committee conducted a review of salaries and recommended a 4% / 6% pay increase scheme overall. The committee also brought forward need for corrective adjustments.

Discussion:

- Trends on giving? Kyle reported that giving is currently running 9% over budget. James indicated that there were ~40 first-time givers compared to 10-15 in prior years.
- Are recommended pay increases in the budget? Yes. Proposed adjustments were thoroughly discussed.
- How will negative budget items be perceived? Most of these are addressed through the restructuring and through vetted cuts.
- What is in ‘third-source funding’? May need to enhance our labeling of budget categories and items.
- Value of Christmas bonus? What is cost-benefit of keeping this in budget? An item for further discussion.
- How communicated? Staff are working on communication ideas and events.

Kyle moved (Gary 2nd) that we approve the budget proposed that considers a 9% increase in giving. Motion carried unanimously. Credit extended to Sarah B and FOC for excellent work.

Decision: Approved budget for 2023-24.

3. Committee reports	Update		15 min
<p><u>Personnel:</u> Shayla gave an update on notification / announcement of proposed amendments. She will update the wording of these sections of our policies and insert required info related to the Treasurer position.</p> <p>Discussion:</p> <ul style="list-style-type: none"> - Should the practice of allocating 7% of GF giving toward Christ Schools be put in our policy manual as a guide? Remarks were to prioritize transparencies in our budgeting process. Should plan for a meeting between now and annual meeting. <p><u>Nominating:</u> Jeff reported that discussion has occurred about our nomination process. We are changing from past practice of heavy pastoral influence to one where more member input is sought.</p> <p><u>Personnel:</u> Kristy noted that the committee will lead us in discussing research on pay ranges at next month's LLB meeting. The committee will also look into bonuses.</p>			
<p>Recommendation: NA</p>			
<p>Meeting adjourned at 7:05 p.m.</p>			