

# LLB Meeting Minutes: February 2024 (Approved 3-25-2024)

**Subject/Purpose:** Regular monthly meeting

**Date:** Monday, February 26, 2024  
**Time:** 5:30 PM

**Location:** Meeting Space 3, Christ Lincoln Sumner  
**Online:** NA

## Participants:

**LLB Members:**  indicates in attendance  absent Name (LLB term) Office held if any

<input checked="" type="checkbox"/> Jud Jesske (1 <sup>st</sup> 2024) Chair	<input checked="" type="checkbox"/> Kristy Plander (2 <sup>nd</sup> 2026) Personnel Committee Chair
<input checked="" type="checkbox"/> David Mueller (1 <sup>st</sup> 2026) Vice-Chair	<input checked="" type="checkbox"/> Shayla Reed (1 <sup>st</sup> 2024) Policy Committee Chair
<input checked="" type="checkbox"/> Rick Stowell (2 <sup>nd</sup> 2025) Secretary	<input checked="" type="checkbox"/> Ron Bender (1 <sup>st</sup> 2026) <input checked="" type="checkbox"/> Todd Loseke (1 <sup>st</sup> 2026)
<input checked="" type="checkbox"/> Kyle Kaldahl (1 <sup>st</sup> TBD) Treasurer	<input type="checkbox"/> Lori Johnson (1 <sup>st</sup> 2025) <input type="checkbox"/> Cole Weihe (1 <sup>st</sup> 2025)

**CL staff:** Daniel Potts (Sanctuary Community Pastor)  
Josiah Janke (Director of Communication)  
Autumn Crable (Executive Director of Engagement)  
James Moseman (Executive Director of Finance and Generosity)

## Desired Outcomes of the meeting:

- Leaders have feedback and direction desired to advance highlighted ministry items.

## Agenda items

**Call to order / Opening prayer:** Jud opened the meeting at 5:30 p.m. Pastor Potts gave opening prayer.

**Minutes from prior meeting:** Kyle noted a change in names was needed to reflect James giving financial report in his absence. *Shayla moved (David 2<sup>nd</sup>) to approve the January meeting minutes with this modification. Motion carried.*

Business Item:	Purpose: Inform/Discuss/Decide	Material provided prior to or at the meeting	Duration
Ministry report	Provide update		15 min

### 1. Pastoral introduction

Pastor Potts said that transitions are going well. He expressed great appreciation for the assistance extended to his family in moving into their house. He described some opportunities and challenges that he's observed during the transition.

Discussion:

- Are there ways the LLB could help in his transitions? Pastor Potts said he did not have any current needs for assistance from LLB.
- Does he have plans to establish a team of elders? He said he had not gotten to thinking about that yet and asked how elders function at CL. Responses highlighted that different campus pastors employ / have employed differing models for utilizing elder support.

**Recommendation:** The LLB encouraged Pastor Potts to discuss with Pastor Eckelkamp and the other campus pastors whether he should pursue establishing a team of elders for the Sanctuary Community and what potential roles they should perform.

<b>Old Business</b>	Update and inform		25 min
<p><b>1. Lincoln Lutheran School Association</b></p> <p>David reported that the subcommittee consists of himself, Autumn, Mark &amp; Shayla. He noted that the committee had met to begin developing a proposal to transition us from where we are now to where we want to be in terms of engagement with the LLSA and a sustainable funding model.</p> <p>Autumn noted that parents had received a message about the next phase and effect on tuition support.</p> <p><b>2. Constitution &amp; Bylaws</b></p> <p>Shayla said documents have been sent to District for their review and prospective approval of the amendments. There has been a change in point person for such reviews at the District – due to a call – which will result in a slight delay.</p> <p>She noted that a number of changes are needed and/or desired in the Policy Manual. She is preparing to send material needing review to Personnel and FOC chairs for suggested input. We discussed using discretion as we add and/or revise policy – as we don’t want to include non-essential detail and specificity that might require us to change policy every time minor operational changes occur or are desired.</p>			
<b>Recommendation:</b> Follow-up on initiated efforts.			
<b>New Business</b>			40 min
<p><b>1. Congregational Survey</b></p> <p>Josiah highlighted survey results, reporting that there were 872 respondents (up almost 80% from the last survey in 2021) out of 3,500 email addresses on our contact list. Results were overwhelmingly positive; showed some constructive areas for improvement. He will send Rick a copy for dissemination to LLB.</p> <p>Discussion:</p> <ul style="list-style-type: none"> <li>- When asked about the make-up of the survey, Josiah responded that many questions have been / will be maintained from one survey to the next, while opportunities for new questions exist in each survey.</li> <li>- When asked about areas where responses were not as positive, Josiah noted a couple of examples. He cautioned us that the results should be taken in context. How much effort and resources do we expend to make changes to satisfy a vocal minority?</li> <li>- Are there other ways to compare the results, for example against those of other large churches? Josiah and Autumn responded that there were limited opportunities available to do this and they can entail a significant expense, but staff would continue to look for ways to more fully use the results.</li> </ul> <p><b>2. Engagement with congregation</b></p> <p>Jud led discussion on reinitiating some form of <u>quarterly Q&amp;A event</u> with the congregation. The demand for financial information is not as pressing as a few years ago, when we held the financial town halls, but there still are ongoing requests for more financial updates and opportunities to engage with the LLB and the executive team on current issues and concerns.</p> <p><b>3. LLB training</b></p> <p>Shayla suggested that we look into developing training materials as 5-minute videos.</p>			
<b>Recommendations:</b> Follow-up on initiated efforts.			

Reports	Update		15 min
<p><u>Financial:</u> Kyle said giving was down in January, but still up for the year vs. budget. Preliminary budget information should be available next month.</p> <p><u>Nominating:</u> None</p> <p><u>Policy:</u> Shayla noted that in working through review of the policy manual, she may use 'Upwork' to outline all of the dates and responsibilities. The goal is to provide more useful guidance to LLB and executive staff; without being overly prescriptive or constraining.</p> <p><u>Personnel:</u> None</p>			
<p><b>Recommendation/Decision:</b> NA</p>			
<p>Meeting adjourned at 7:10 p.m.</p>			