

LLB Meeting Minutes: September 27, 2021

Subject/Purpose: Regular monthly meeting

Date: Monday, September 27, 2021
Time: 5:30 PM
Place: Meeting Space 3, Christ Lincoln Sumner

Zoom connection:
<https://us02web.zoom.us/j/85206316652?pwd=U0llejBweXFMcTRLbjJCOTluSGIBUT09>

Participants: indicates attendance

Members: Tom Lorenz (Chair), Vacant (Vice-Chair), Rick Stowell (Secretary), Kyle Kaldahl (Treasurer)
 Chris Cox, Heidi Cuca, Jud Jesske, Jeff Lake, Gary Pickering, Kristy Plander, Shayla Reed

Executive staff: Michael Eckelkamp, Mike Milbourn

Desired Outcomes of the meeting:

- COO and DoM have feedback and direction desired to advance highlighted ministry items
- Determine needs for and logistics of voters meeting(s)

Agenda items

Call to order / Opening prayer: Tom opened the meeting with prayer at 5:30 p.m.

Minutes from prior meeting:

Gary moved (Tom 2nd) to approve the July meeting minutes. Motion carried wo/dissent.

Shayla moved (Tom 2nd) to approve the August meeting minutes. Motion carried wo/dissent.

Business Item:	Purpose: Inform/Discuss/Decide	Notes provided prior to meeting	Duration
1. DoM report	Inform and update		10 min

Discussion: Pastor E highlighted the following:

Organizational chart: Progress is being made toward a new organizational chart. He is getting good feedback from ministry staff.

Positions: Openings in caregiving and adult education are prioritized positions that he is looking to fill.

Stewardship: James is working with him on the plan for messages on giving (tithing) - to challenge the congregation's giving habits and increase our readiness to match ministry desires with met budgets. Transparency about closing the gap and explaining what elevated giving is accomplishing in reflection of grace in Jesus will be essential. LLB is supportive of these efforts.

Decision/Recommendations: LLB supports current efforts.

2. Treasurer report	Inform and update		15 min
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Discussion: Kyle highlighted the following:

Financial report: CL's net financial position for August was -\$10k but is still positive for the first two months of the fiscal year. FOC is in support of efforts to cover the \$159k budget gap through increased giving.

Financial review: Harger Group is being contracted for the financial review, with capacity for additional financial review likely.

Debt: FOC plans to approve a debt policy next month.

FOC is concerned about increasing interest rates. The YH construction loan is still in place, and it would be wise to pay off that loan and lock in rates for the new building loan. Tom moved (Gary 2nd) to use \$24k in Capital funds to pay for two projects – playground drainage and cabinetry – to facilitate closing the construction loan. Motion carried without dissent.

Decision/Recommendations:

- Pay off remaining YH projects using released Capital funds.
- Close YH construction loan at nearest opportunity.
- Contact banks to negotiate building loan at low interest rate.

3. COO report

Inform and update

20 min

Discussion: Mike highlighted the following:

Calls: Two calls need to be extended prior to the November voters meeting.

Desired Outcomes: The latest version of the Desired Outcomes was presented. A few minor additions and clarifications were brought forward. Gary moved (Shayla 2nd) to accept the Desired Outcomes [with minor revisions]. Motion carried wo/dissent.

Fellowship Hall update: Three estimates for renovating the Fellowship Hall were secured:

- Full/visionary: ~\$46k
 - Bare bones: ~\$7k
 - Barebones + some key steps toward full (including new projector to replace the one that's failing): ~\$24k
- Fundraising has raised \$12k for the renovation, so there is motivation to do more than the minimum, but there are other priorities that make it difficult to justify funding the full renovation. Gary moved (Heidi 2nd) to match the \$12k raised already with Capital funds to do the barebones+ work. Motion carried.

Tree removal: Bids have been received for late-fall removal of problem trees around the parking lot at the Sumner campus. The cost falls within the previously approved expense amount.

New tables: The tables in the West Ministry Center are getting in poor condition and several need to be replaced. Mike submitted a request for about \$3k to acquire 12 tables. Jud moved (Shayla 2nd) to approve purchasing these with capital funds. Motion carried.
Regarding purchases at this expense level, recommendations were to move away from needing LLB approval and to avoid using Capital funds [so funds are reserved for larger, long-term needs].

Recognition of staff: Recognition is needed. Likely cost for an event is \$5k. How to fund? Could this be funded through the CL Foundation? Mike said the Foundation prefers to fund one-time requests. Suggestion was to extend a request to the Foundation. Shayla moved (Heidi 2nd) to approve Mike & Kyle engaging the CL Foundation to request funding a staff-recognition event. Motion carried wo/dissent. Need to move toward budgeting for annual/regular recognition of staff.

Decision/Recommendations:

- Schedule a special congregational meeting in mid-October to extend pressing calls.
- Desired Outcomes were approved.
- Approved spending up to \$24,000 for Fellowship Hall renovations.
- Approved spending \$3,000 for tables for the West Ministry Center.
- Reassess the process for approving and funding lower-dollar expenses.
- Approved approaching the Foundation with request to fund staff-recognition event.

4. Voter's meeting	Determine date and agenda		15 min
Discussion: Annual voter's meeting must be held in November each year. Nov. 14 th @ YH was suggested (12:15 p.m.). Two-weeks notice is needed - could finalize logistics and agenda at 10/25 LLB meeting. <ul style="list-style-type: none"> • Policy committee should look to get key revisions in CL Constitution, Bylaws and Policy Manual in front of the LLB soon [next meeting] • May be calls to approve (where not acted on sooner). 			
Decision/Recommendations: <ul style="list-style-type: none"> • Pursue logistics of holding annual voter's meeting on November 14th. • Prepare policy revisions for action at voter's meeting. 			
5. Board matters	Discuss		15 min
Discussion: <ul style="list-style-type: none"> • Some ideas for filling the VC vacancy and recruiting new members were discussed, but no decisions were made. • December 6th was selected for the Nov/Dec meeting. • Pastor E has assembled some good training materials • LLB members were encouraged to attend different worship services 			
Decision/Recommendations: <ul style="list-style-type: none"> • The Nov/Dec meeting will be held December 6th. 			
Adjourn / Closing prayer Gary closed us in prayer at 7 p.m.			

LLB Meeting Agreements and Assignments: September 2021

Who: Lead responsibility	What: Assignment	When: Timing
Mike M. (FOC)	Pay off remaining YH projects using released Capital funds Close YH construction loan at nearest opportunity Contact banks to negotiate building loan at low interest rate	Nearest reasonable opportunity
Mike M.	Arrange special congregational meeting in mid-October to vote on calls	Within the week
Mike M.	Proceed with Fellowship Hall renovations and purchase of tables for the West Ministry Center.	As feasible
Mike & Kyle	Approach the Foundation with request to fund staff-recognition event.	By next meeting
Mike M.	Pursue logistics of holding annual voter's meeting on November 14th.	By next meeting
Policy Committee	Prepare policy revisions for action at voter's meeting	By next meeting