

LLB Meeting Minutes: September 2022 (As approved 10-24-2022)

Subject/Purpose: Regular monthly meeting

Date: Monday, September 26, 2022

Time: 5:30 PM

Place: Meeting Space 3, Christ Lincoln Sumner

Zoom connection:

<https://us02web.zoom.us/j/85206316652?pwd=U0llejBweXFMcTRLbjJCOTluSGIBUT09>

Participants: indicates attendance

Members: Tom Lorenz (Chair), Jud Jesske (Vice-Chair), Rick Stowell (Secretary), Kyle Kaldahl (Treasurer)
 Chris Cox, Heidi Cuca, Jeff Lake, Gary Pickering, Kristy Plander, Shayla Reed

Executive staff: Michael Eckelkamp, Mike Milbourn

Guests: James Moseman, Director of Generosity and Advancement

Desired Outcomes of the meeting:

- DoM and other leaders have feedback and direction desired to advance highlighted ministry items
- Preparations are advanced for congregational meeting

Agenda items

Call to order / Opening prayer: Jud opened the meeting in Tom's absence (in hospital) with prayer at 5:30 p.m.

Minutes from prior meeting: Heidi moved (Jeff 2nd) to approve the August meeting minutes. Motion carried.

Business Item:	Purpose: Inform/Discuss/Decide	Notes provided prior to meeting	Duration
1. DoM report	Inform and obtain feedback		30 min

Pastor Eckelkamp highlighted some concerns that are impeding mission:

- Short-staffed: persistently have open positions, taking longer to fill positions
- Underspend our budget
- Not celebrating
- Not acknowledging what it takes to support our ministry

Capital Campaign: James M. highlighted upcoming events:

- Weekly stewardship moments, in which members share a story about being blessed in joy of giving.
- Sermon series on giving (each pastor shares a sermon)

He reported that the YH campaign is in the midst of home gatherings (~half million \$ in commitments already). Engagement has been favorable.

Pastor E. said any subsequent campaign will need to:

- Address deferred maintenance
- Eliminate the Sumner loan (\$1.2 M)
- Satisfy the three guidance benchmarks ('40-50-60') established for LLB

Sanctuary pastor: Pastor E. described plans in development for Pastor Luke to transition out of regular preaching role into a non-pastoral role. Finding a well-suited pastor will be a challenge – demand greatly exceeds supply and competencies desired are high.

Discussion: Discussion focused on considerations for a capital campaign. Key questions for and responses from executive staff included:

- How to communicate about \$430k gap in current budget? Likely can find funds, but the habit is unhealthy.
- How to respond to member questions? Focus on our benchmarks.
- How to tackle needs? Incremental focus, initially on deferred maintenance.
- Opportunities to leverage unused space at YH? YH campus is more active than Sumner in reaching out to community and making use of space for non-conventional uses.
- What criteria for starting campaign?
 - Timeline allows for entire build – avoid challenges of cost increases, technology changes
 - Have thorough budget in place
 - Involve expertise from membership
 - Form consensus around needs

Decision/Recommendations: Continue development and implementation of strategies.

2. Financial report	Inform and obtain feedback		15 min
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Kyle reported on progress made in merging financial accounts and presented fiscal year-end numbers.

2021-22: CL has \$3.2 M in bank (\$2.2 M in restricted funds). Of the unrestricted balance, ~\$224k is available for discretionary use. Gary moved (Heidi 2nd) to accept the financial report for 2021-22; motion passed unanimously.

2022-23: Two months into the current fiscal year, CL is \$157k in the black against the budget.

Liquidity policy: FOC is developing a policy based upon having cash in hand to cover projected expenses for a specified number of days. Feedback was provided, including that the name selected for the policy and usage criteria for contingency funds and/or cash on hand are important considerations.

Decision/Recommendations: Commendations were extended to those involved in enhancing our book-keeping and financial reporting systems. Continue the work.

3. COO report	Inform	Reports provided	10 min
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Mike highlighted the staffing report, including new position of Financial Coordinator and key responsibilities. He's working with staff on a deferred maintenance list. Is developing a matrix view (looking to present next month) that will facilitate convenient, regular review.

Risk management – regularly monitoring and cycling through risks to mitigate and better manage.

House on 42nd St. is in poor condition. Kristy moved to approve spending up to \$17k to repair (Chris 2nd) the house. Motion approved unanimously.

Decision/Recommendations: Approved funds for repair of house on 42nd St.

4. Congregational meeting	Inform and discuss	Report & video communication	15 min
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Date for meeting was confirmed as Tuesday, Nov. 1st, at 6 PM (Sumner campus).

Budget discussion: In keeping with our desire to not have the congregational meeting become bogged down with budgetary dialogue, a video is being developed on the process followed for developing the budget, and three meeting times have been scheduled for October to present financial info and have Q&A. Who should participate? Mike suggested core team, with LLB cc'd.

Policy amendments: Shayla noted that required sets (2) of documented changes were provided and reviewed. Changes [in Constitution] will be communicated via video over two Sundays – moved up a week to avoid confirmation Sunday – with a link provided for more info.

Elections: Jud noted that Jeff & Rick each have agreed to serve a 2nd term. Cole Weihe (YH) and Lori Johnson (Sanctuary) are being put forward as new members.

Need to put forward slate for officer positions. Post bios for new members.

Decision/Recommendations: Follow-through on presenting info on budget, policy changes, and elections.

Adjourn / Closing prayer Meeting adjourned at 6:45 p.m.