**Christ Lutheran Church (CLC)**

**Lay Leadership Board**

Approved Minutes

July 27, 2020

Chairman Tony Saeger called the meeting to order at 5:30 p.m.

**LLB Members:**

|  |  |  |
| --- | --- | --- |
| **Members** | **Present**  | **Absent** |
| Tony Saeger - Chairman | X |  |
| Ryan Wittman - Vice Chairman | X |  |
| Valerie Dorfmeyer - Secretary | X |  |
| Heidi Cuca | X |  |
| Tom Lorenz | X |  |
| Gary Pickering | X |  |
| Kristy Plander | X |  |
| Rick Stowell | X |  |
| Chris Cox | X |  |

**Staff in attendance:** Mike Milbourn, Pastor Aaron Hutton, Pastor Jeff Scheich, James Moseman

**Spiritual Nurture:**  Opening prayer led by Tony Saeger.

**Secretary Report:**

1. The Minutes from the June LLB meeting held June 29, 2020 were approved with a motion by Gary Pickering, seconded by Ryan Wittman. Motion carries.

**LLB Business**

**Monitoring**

1. Mike Milbourn, Chief Operations Officer, provided the following updates –
	1. Giving is slightly behind budget. FOC has an upcoming meeting which will cover two months of finances.
	2. Discussion of Debt Retirement fund
		1. Letters sent to contributors of the fund for clarification on the use of the funds
		2. Contributors had different understanding on how the funds were used
		3. Going forward, the fund will be used for Principal Only as extra payments.
		4. Interest on loans is a part of the Operating budget.
	3. Audit of Financial Books
		1. Summary audits generally conducted every two years
		2. With the consolidation of books and the change in fiscal year, the 2020 audit with be delayed until July 2021.
	4. Staff changes –
		1. Church - Elimination of some roles, absorption of duties by remaining staff
	5. Treasurer Ben Heins is resigning his position due to an out-of-state move. A new Treasurer will be identified.
2. Aaron Hutton provided the following updates –
	1. Covid-19 updates
		1. Aiming for consistency in guidelines for those attending services or visiting Sumner and Yankee Hill campuses (i.e. mask/no mask, spacing, sanitizing)
	2. Org Chart
		1. Executive team released a preliminary org chart with an updated version released following review and refinements
3. Jeff Scheich provided the following updates –
	1. Pastor Scheich prepared a Sabbatical report and shared with the Sabbatical committee. He will also share with the LLB.
	2. Thank you to Norm Schaeffer for serving Yankee Hill in Pastor’s absence

**August Congregational Meeting**

1. Peaceful release of Pastor Schnake from Director of Ministry role
2. Call Pastor Schnake as Pastor Emeritus
3. Peaceful release of teacher, Sheri Wentz
4. Call to Faith Lakamp as teacher
5. Other agenda items as determined prior to meeting

**Director of Ministries Update**

1. Rev. Snow completing Call list
2. Call Committee working through organized call process

Adjourn.