

LLB Meeting Minutes: April 2022 (Approved 6-6-2022)

Subject/Purpose: Regular monthly meeting

Date: Monday, April 25, 2022

Time: 5:30 PM

Place: Meeting Space 3, Christ Lincoln Sumner

Zoom connection:

<https://us02web.zoom.us/j/85206316652?pwd=U0llejBweXFMcTRLbjJCOTluSGIBUT09>

Participants: indicates attendance

Members: Tom Lorenz (Chair), Jud Jesske (Vice-Chair), Rick Stowell (Secretary), Kyle Kaldahl (Treasurer)
 Chris Cox, Heidi Cuca, Jeff Lake, Gary Pickering, Kristy Plander, Shayla Reed

Executive staff: Michael Eckelkamp, Mike Milbourn

Desired Outcomes of the meeting:

- COO and DoM have feedback and direction desired to advance highlighted ministry items
- Those revising or developing policies have feedback and/or approval needed to advance policies

Agenda items

Call to order / Opening prayer: Tom called the meeting to order at 5:30 p.m. Pastor E. led devotion on how Jesus meets us in our doubts.

Minutes from prior meeting:

Jud moved (Shayla 2nd) to approve the March meeting minutes. Motion carried wo/dissent.

Business Item: (Led by)	Purpose: Inform/Discuss/Decide	Notes provided prior to meeting	Duration
1. DoM report (Pastor E.)	Inform, update and obtain guidance	Separate report provided	25 min

Discussion:

Pastor reported on implementation of the new organizational chart within the context of our mission as a congregation. He presented the communication tool that is being used to convey key messages about how we will "CONNECT", "LOVE" and "GROW". In response to a question, he said he feels good about how things are going. LLB can assist him by modeling behaviors he is nurturing in staff in our interactions with others at CL. We can also encourage being part of solutions rather than looking to others for solutions. He will have ample opportunity to raise up leaders as we fill open positions.

Upgrades for the Sanctuary are being formulated to best accomplish desires of donors and missional thrusts.

Work Party – May 21st: Objectives are to:

- Foster networking
- Accomplish much-needed maintenance
- Identify people with desired skills

Mike noted that funds to help support this work are still desired and he'd like to expand recruiting of volunteers.

Decision/Recommendations: No actions.

2. COO report (Mike)	Inform and update	Separate report provided	20 min
<p>Discussion: Mike highlighted items from his report.</p> <p>Aaron Hedlund has accepted the call as <u>Director of Adult Discipleship</u>.</p> <p>A <u>wheelchair ramp</u> is needed on the east side of Sumner Campus facility at an estimated cost of \$2,500 to remove the existing walk and replace with a ramp. Shayla moved (Chris 2nd) to approve this expense. Motion carried.</p> <p>A new <u>boiler</u> will likely be needed soon (estimated cost of approximately \$29,500).</p> <p>Looking to <u>improve security and safety</u> by adding cameras and features. Discussion occurred around specific access points and capabilities desired in volunteers/trainees.</p> <p>He has identified a student to assist in assessing and <u>managing risk</u>.</p> <p>The <u>loan with Pinnacle Bank</u> was finalized at 3.5% for 7 years.</p> <p>A cap of +2% on <u>sub-budgets</u> was communicated to directors.</p>			
<p>Decision/Recommendations:</p> <ul style="list-style-type: none"> Approved using \$2,500 of capital improvement funds to remove an existing sidewalk on east side of Sumner facility and replace it with a ramp. 			
3. Financial report (Kyle)	Inform		20 min
<p>Discussion:</p> <p><u>'22-23 Budget:</u> Kyle noted that the proposed budget is coming together and is still on pace to be presented to the LLB in May. Brief discussions occurred on the status of campaigns, intent for covering P&I payments for each of the campus loans, and alignment of accounting practices following the transition in books. Kyle said we need to become more strategic in the budget development process and incorporate techniques to help make projections.</p> <p><u>FOC Secretary:</u> Kyle has requested that FOC add an at-large member who serves as secretary to assist in documenting activity and providing greater transparency and accountability. Gary moved (Shayla 2nd) to approve creation of a secretary position on FOC to be filled by an additional, at-large member. Motion carried. James Moseman has identified a couple of prospects for this role.</p> <p><u>Staff appreciation event:</u> Kyle is reinitiating the effort to seek funding from the CL Foundation for holding such an event. He wants input concerning specifics of a proposal and was referred to visit with Tom, Pastor E. & Mark.</p> <p><u>March financials:</u> Financial figures showed that giving in March was noticeably down and expenses were up, probably due primarily to the budget including Easter being in March (a holdover from 2021 calendar). CL is still up \$110k for the fiscal year vs. budget. We will need to monitor this as we fill positions.</p>			
<p>Decision/Recommendations:</p> <ul style="list-style-type: none"> Approved creation of a secretary position on FOC to be filled by an additional, at-large member. 			

4. Policy updates (Shayla)	Inform, obtain feedback and/or approval	Separate documentation provided showing current and proposed wording	70 min
<p>Discussion: Shayla highlighted proposed changes to the CL Constitution and Bylaws. Reference is made to the separate documentation showing the precise current wording and proposed wording of changes.</p> <p><u>Constitution:</u></p> <ol style="list-style-type: none"> 1) Shayla moved (Jud 2nd) to approve the proposed change to Article 11 on page 001 – changing the requirement to read proposed changes in church worship services for two weeks to communicating to the Congregation in a reasonable manner for two weeks prior to a vote by the Congregation. Motion carried. 2) Jud moved (Chris 2nd) to approve the proposed change to Article 9 on page 002 – changing the Congregation’s registered agent to Rev. Eckelkamp. Motion carried. 3) Following discussion of the proposed change to Article 5 on page 003 – involving streamlined calling/removing of non-pastoral positions – the LLB decided to hold off action until clarity is received on pastors serving in non-pastoral positions. 4) Following discussion of the proposed change to Article 5 on page 004 – involving election of LLB/Congregational officers – the LLB decided against changing how officers of the congregation/LLB are elected/selected. <p><u>Bylaws:</u></p> <ol style="list-style-type: none"> 5) Shayla moved (Jud 2nd) to approve the proposed change to Article II on page 005 – regarding having the date of the annual meeting be held during the month of November. Motion carried. 6) Jud moved (Gary 2nd) to approve the proposed change to Article V on page 006 – regarding providing notice of meetings in a reasonable manner, including web-based means, rather than specifically in the Church bulletin (no longer utilized). Discussion emphasized that we need to communicate via multiple means to reach a wide cross-section of members. Motion carried. 7) NA 8) Shayla moved (Gary 2nd) to approve the proposed change to Article IX on page 008 – regarding providing notice of proposed amendments in a reasonable manner. Motion carried. 9) Shayla moved (Gary 2nd) to approve the proposed and subsequently re-worded change to Article X on page 009, regarding authority of LLB to act in extenuating circumstances. The motion carried for the re-worded change. 10) Proposed changes to Article I on page 010 are related to constitutional changes (see 003) about called workers and were tabled until clarity is obtained. 11) NA 12) Proposed changes to Articles I and VI on pages 012, 013 and 15 relate to officer election and, per action against this change in the Constitution (see 004), were stricken as proposed changes. 16) Jud moved (Gary 2nd) to approve the proposed change to Article VII on page 016 – regarding submittal of minutes for timely review – with minor rewording. Motion carried. 			
<p>Decision/Recommendations:</p> <ul style="list-style-type: none"> • Two of the four proposed changes to the Constitution received LLB approval to advance. • Five of the proposed changes to the Bylaws received LLB approval to advance. 			
<p>Adjourn / Closing prayer Adjourned at 8:00 PM</p>			