**Christ Lutheran Church (CLC)**

**Lay Leadership Board**

Approved Minutes

January 27, 2020

Chairman Tony Saeger called the meeting to order at 5:15 p.m.

**LLB Members:**

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| --- | --- | --- |
| **Members** | **Present**  | **Absent** |
| Tony Saeger - Chairman | X |  |
| Ryan Wittman - Vice Chairman | X |  |
| Valerie Dorfmeyer - Secretary | X |  |
| Heidi Cuca | X |  |
| Tom Lorenz | X |  |
| Gary Pickering | X |  |
| Kristy Plander | X |  |
| Rick Stowell | X |  |
| Chris Cox | X |  |

**Staff in attendance:**

Mike Milbourn, Chief Operations Officer, Pastor Aaron Hutton, Mark L’Heureux, James Moseman

**Guests:** Lloyd Probasco

**Spiritual Nurture:**  Opening prayer led by Tony Saeger.

**Secretary Report:**

1. The Minutes from the October (10/28/2019), November (11/11/2019) & December (12/19/2019) LLB meetings were approved with a motion by Ryan Wittman, seconded by Heidi Cuca. Motion carries.

**LLB Business**

**Monitoring**

1. Mike Milbourn, Chief Operations Officer, provided the following updates –
	1. Security – Sumner campus is improving processes and switching from keys to fobs for entry. Yankee Hill campus is currently secured by fob entry.
	2. Staff survey – full-time staff completed a new survey that can be benchmarked with other churches. Results are being reviewed and discussed to create action steps.
2. Mark L’Heureux, Executive Director of Schools, provided the following updates –
	1. School Oversight Committee providing assistance on budget and policy review
	2. Portable building continues to be an urgent concern with roof leaks and the school running out of space.
		1. Bids for roof repairs and options for replacing building are under review
3. Aaron Hutton, Sumner 211 Pastor, provided the following updates –
	1. Conversations around a partnership with the UNL Lutheran Chapel continue – possible worship partner, small groups led by lay leaders
	2. This We Believe class is under review for a united curriculum across campuses
4. Sumner Campaign – status provided by Lloyd Probasco, Mike Milbourn and James Moseman
	1. Working with a Campaign consultant to move forward
	2. Conversations continue to secure lead gifts
5. Policy revisions – James Moseman spoke to proposed edits – LLB will review updated policies via email over the next few weeks.
	1. Special Projects Guidelines – dissolve policy
	2. Financial Education – formerly Planned Giving
	3. Investments
	4. Fundraising – new policy
	5. Gift Acceptance
6. Budget for 2020
	1. Final edits to budget are under review
	2. Financial Oversight Committee (FOC) has recommended a flat budget for Revenue
	3. Fiscal year will be adjusted to July-June rather than calendar year
	4. 2019 fiscal year is being closed out
7. Congregational Survey Results – questions were updated for 2019
	1. 561 responses - generally things are going well
	2. Responses are being grouped into themes for further review
8. Desired Outcomes – Focus on first 6 months of 2020

Close meeting in prayer led by Gary Pickering

Adjourn.

Next LLB Meeting 2/24/2020 at 5:15PM