

**Christ Lutheran Church**  
**2020 Annual Congregational Meeting**  
**Unapproved Minutes**  
**November 8, 2020**

Chairman Tony Saeger called the meeting to order at 12:45PM.

Rebecca Fisher, Director of Family Ministries, led the opening prayer.

1) INTRODUCTION

- a) Chairman Tony Saeger reviewed the meeting agenda and introduced the current Lay Leadership Board (LLB) members.

2) MISSION & VISION

- a) Pastor Jeff Scheich spoke on the Mission and Vision of Christ Lincoln
  - i) Mission: Connecting people to Christ and together growing in His word
  - ii) Vision: So all my know Jesus

3) FINANCIALS

- a) Town Hall meeting held October 20, 2020 to share financial status and increase transparency. Town Hall meetings will be held quarterly.
- b) Fiscal year change to July 1 through June 30 rather than calendar year. This aligns us better with school year and allows for better budget adjustments with December giving coming in the middle of the fiscal year.
- c) Budget All-in: Special accounts moved to the General Fund gives a clearer picture of the true cost of ministry. Guidelines developed for Dedicated Accounts such as Build for Christ campaigns.
- d) The Fiscal Year 2020-2021 budget is in place.
- e) Debt Review
  - i) Current debt balance is \$7.4MM - \$2.2MM Sumner campus with the balance for the Yankee Hill campus.
  - ii) Negotiated a lower interest rate to save on interest expense
- f) Audit – Ryan Wittman, LLB Vice Chairman and Financial Oversight Committee representative, spoke to the change in Audit schedule due to the change in Fiscal Year. Next Audit will be conducted in August 2021 following the close of the FY21 books.
- g) Paycheck Protection Program – Christ Lincoln received \$736,000 from the Small Business Administration to maintain payroll during Covid-19 pandemic. Funds that would have been spent on payroll are held in an account awaiting notification of loan forgiveness. Once forgiven, a determination will be made on where to spend the funds.
- h) Financial Safeguards - Kyle Kaldahl, Treasurer, spoke about the Authority and Accountability of the Congregation, the Lay Leadership Board (LLB) and the Executive team on the receipt and use of funds.
  - i) Financial Oversight Committee (FOC) reviews financials at a detail level. The FOC provides guidance and recommendations to the LLB.

- ii) Treasurer's Oversight – participates in FOC meetings, reviews monthly bank statements and expenditures. Kyle is new to the Treasurer role and spoke to his goals of financial health, accountability and transparency. He spoke of establishing measures for debt/liquidity goals, cash flow projections and debt retirement. A Policy is being created to more clearly define the Treasurer role.
- iii) Staff responsibilities for budgeting – Mike Milbourn spoke to the budget process and staff involvement in the budget creation and ongoing monitoring throughout the year.
- i) Mission of the Month (MOTM)– Based on results from the 2019 Congregational survey, a plan was developed to start the MOTM. Begin by looking at the impact measure and then look at the financial measure – not all organizations will receive the same amount in funds. The MOTM is a part of the General Fund budget.

#### 4) CHRIST LUTHERAN FOUNDATION

- a) Allan Lierman reviewed grants approved for the year.
- b) The Foundation board is looking for new members.

#### 5) CHRIST SCHOOLS

- a) Mark L'Heureux, Principal, spoke to the effect and response to Covid-19.
  - i) Moved to remote learning in March 2020 for Preschool and Grades K-5.
  - ii) Childcare dropped to <50% enrollment – some staff was furloughed and PPP funds aided payroll.
  - iii) Enrollment is growing back little-by-little
  - iv) Focused on a safe and healthy environment with remote learning available as needed
- b) Yankee Hill campus –
  - i) Wysong elementary before and after school program
  - ii) Bus service available to/from Yankee Hill for a reasonable fee - donation of a second bus was a blessing
- c) Enrollment
  - i) School currently has 143 students with a goal of reaching 154 students in the next school year.
  - ii) Childcare/Preschool continue to build enrollment at both campuses.
- d) Build for Christ Phase 2
  - i) Covid-19 restricted progress on fundraising
  - ii) Leadership phase moving forward to secure major gifts
  - iii) Goal to secure \$5MM in leadership commitments by 12/31/2020

#### 6) CONGREGATIONAL SURVEY

- a) Ryan Wittman provided information on the congregational survey released in October
  - i) How Christ Lincoln is doing and how we can be doing better
  - ii) Track responses and trends
  - iii) Develop plans to respond

7) DIRECTOR OF MINISTRIES CALL COMMITTEE UPDATE

- a) Heidi Cuca, LLB and Call Committee member, spoke to the work of the Call Committee and next steps.
  - i) Job description created
  - ii) Reviewed information on ~20 pastors
  - iii) Called each pastor to determine if they were open and interested in taking a call
  - iv) Sent written questions to a subset of pastors
  - v) Scheduled Zoom interviews with 8 pastors in November
  - vi) Targeting January for onsite interviews with 2-3 pastors – candidate names will be shared at a later date

8) CONGREGATIONAL MEETING MINUTES APPROVAL

- a) Motion to approve the November 2019 Congregational meeting minutes
  - i) Motion by Allen Lierman; Second by Heidi Cuca; Minutes are approved by voice vote
- b) Motion to approve the August 2020 Congregational meeting minutes
  - i) Motion by Jud Jesske; Second by Tom Volk; Minutes are approved by voice vote

9) LLB NOMINATIONS/ELECTION

- a) 2021 LLB Officers
  - i) Tom Lorenz, Chairman
  - ii) Ryan Wittman, Vice Chairman
  - iii) Rick Stowell, Secretary
- b) New at-large LLB members beginning terms in January 2021.
  - i) Jud Jesske
  - ii) Shayla Reed
  - iii) Kristy Plander
- c) Motion by Mark Fahleson; Second by Michael Jank; Passed unanimously by paper ballot.

10) CELEBRATIONS

- a) A video was played sharing celebrations over the past year that was accompanied by a postcard handout at the meeting.

11) QUESTIONS & ANSWERS – OPEN FORUM

- a) Panel answered questions posed by meeting attendees or online submissions
- b) Panel members included: Mark L'Heureux, Tony Saeger, Mike Milbourn, Jeff Scheich, Kyle Kaldahl

Pastor Jeff Scheich gave a closing prayer.