**Christ Lutheran Church (CLC)**

**Lay Leadership Board**

Approved Minutes

May 20, 2019

Chairman Tony Saeger called the meeting to order at 5:15 p.m.

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| **LLB Members** | **Present** | **Absent** |
| Tony Saeger - Chairman | X |  |
| Lloyd Wagnitz - Vice Chairman | X |  |
| Valerie Dorfmeyer - Secretary | X |  |
| Korinna Rodencal |  | X |
| Tom Lorenz | X |  |
| Heidi Cuca |  | X |
| Tim Geisert | X |  |
| Ryan Wittmann | X |  |
| Rick Stowell |  | X |

**Staff in attendance:** Luke Schnake, Director of Ministries; Pastor Jeff Scheich; Pastor Aaron Hutton; Mike Milbourn, Chief Operations Officer

**Guests in attendance:**

None

**Spiritual Nurture:**  Opening prayer led by Pastor Schnake.

**Secretary Report:**

1. The Minutes from the April LLB meeting held on April 22, 2019 were approved with a motion by Lloyd Wagnitz, seconded by Ryan Wittmann. Motion carries.

**LLB Business**

**Monitoring**

1. Luke Schake, Director of Ministries, provided the following updates
   1. Announcements of retirements of Pastor Schnake and Bob Ewell, Caregiving Ministries, shared via email and during church services.
   2. Ongoing planning meetings are scheduled for transitioning leadership team, Director of Ministries role, timing and budget.
2. Mike Milbourn, Chief Operations Officer, provided the following updates
   1. Additions to Administrative staff – two new hires started on May 20
   2. New payroll vendor – electronic system will improve efficiencies
   3. Budget, revenue and expenses continue to be monitored.
   4. Steve Wells position –
      1. Pastor Hutton is working with band members to fill leadership roles on a temporary basis while also working on a job description for future role/position backfill.
      2. Last service and potluck send-off scheduled for June 2.

**Other LLB Action - Board Conversation - feedback**

1. 2019 Committee Updates –
   1. Policy Committee (Chair: Valerie)
      1. Security Policy includes Phases 1, 2 & 3 – with Phase 1 complete and Phases 2 & 3 scheduled for Summer/Fall 2019. Security Policy approved with a motion by Tim Geisert, seconded by Ryan Wittmann. Motion carries.
      2. Sabbatical Policy – discussion on wording of Sections 4.a and 4.f. Revisions will be shared via email with approval at a later date.
   2. Personnel Committee (Chair: Korinna)
      1. Mike Milbourn to send updated Personnel manual to committee for review.
      2. Pastor Scheich is working on a job description for the South site Education Director
   3. Nominating Committee (Chair: Lloyd)
2. LLB roundtable discussion
   1. Congregational Survey – schedule delivery of survey for July timeframe to allow additional time for review of results to guide 2020 Desired Outcomes
      1. Mike Milbourn, Tim Geisert and Tony Saeger to review and revise survey as needed
   2. Central Campus expansion – discussion on plan for fundraising effort to continue momentum following congregational meeting and vote to move forward once cash and commitment levels are met
   3. Cash Family Property – Motion to authorize the LLB to purchase the Cash Family property (1826 S 42nd St, Lincoln NE), to pay-in-full the outstanding mortgage, to purchase a new property (1701 S 50th St, Lincoln NE) for the Cash family and pay all associated expenses with the final agreement not to exceed $249,000. Motion by Tom Lorenz with a Second by Tim Geisert. Motion Carries.

Closing prayer by Pastor Scheich.

Next LLB Meeting 6/24/19 at 5:15PM

Adjourn.

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Tony Saeger

Chairman, Lay Leadership Board

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Valerie Dorfmeyer

Secretary, Lay Leadership Board